

**MINUTES OF THE TRS MEETING**  
**HELD IN ST. ETIENNE (ECOLE DES MINES)**  
**JUNE 3, 2002**

Participants : Laura Montanaro, Gualtiero Gusmano, Alain Galerie, Pierre Lefort, Gérard Thomas, Philip Llewellyn  
Invited : Christine Vendeville

**1. General information**

A preliminary balance of the Special Session on TRS which will be held next August in the frame of ESTAC-8 has been drawn out by LM. During the TRS session, 23 scientific communications will be presented (6 orals and 17 posters). All the participants consider it a quite positive starting point for the new Committee.

A draft of the addresses of the Chairperson to the participants to the TRS special Session was presented and discussed.

A proposition for modifying the composition of the committee is done by GG. Introducing a German member could be appreciated. All propositions coming from the existing members are welcomed and must be sent to the Secretary ASAP. On the ground of the proposed people, a priority list will be defined and the Chairperson will contact them one by one.

Members are also asked to verify if they belong to the ICTAC organisation:

ICTAC membership to :

Dr. H. G. McAdie (email : hgmcadie@aol.com)

104 Golfdale Road

Toronto, Ontario, M2N 2B7 (Canada)

Registration fee : 15\$

**2. Budget**

P.L., former treasurer of Eurosolid, informed that EUROSOLID funds have been transferred to ICTAC (treasurer of both funds is Prof. Gallagher) : the assets are evaluated to 17000 - 18000 €(depending on the present value of the bonds).

Around 15 k€is invested at 2-3%.

LM had contact with Prof. Gallagher, how to use the TRS money. (for instance, for the previously approved payment of the expenses concerning registration fees, travel and accommodation of Prof. D. Bernache-Assolant, key-lecturer at TRS session).

Gallagher requires official letter to transfer funds : LM will sent it him immediately.

Some money will be used to pay someone to set-up the TRS web site and some secretary works on ESTAC8 preparation..

LM and every member present estimate that money must not be used to cover personal expenses of committee members.

G.G. invited all the members to think about how to add funds.

LM suggested to improve TRS funds by organising summer schools, workshops, etc...

TRS Committee is not required to increase funds, however a minimum amount is required to allow latitude to work : invite keynote lecturers, prizes .....

### **3. ICTAC News**

Small communication problem with Pr. Gmelin: GT had sent email to Gmelin with initial information on TRS who did not put it in ICTAC news in December. Gmelin sent an email to LM recently asking for information. It would seem that Gmelin did not receive the initial information. GT has to make contact with Gmelin and Stuart du Kamp again.

### **4. TRS Website (please insert the address???)**

As stated in the previous meeting, a technician (Christine Vendeville of ENSM of St.Etienne) was charged part-time for designing the TRS WEB-site. She was invited to the meeting for presenting her work.

Two types of sites have been organised : an open site for general information on TRS and a second closed site via VOILÀ. This second closed site allows restricted information (data bank, forum etc...) to be accessed.

To access the second site (voilà site) you have to send your details to G. Thomas who will verify and allow access.

The sites were presented and suggestions made. The various pages modified according the discussion will be sent to the TRS Committee members present for further correction in the next 8 days. Final corrections will be made soon after 14<sup>th</sup> june, and before the 21<sup>th</sup> june, by the other Committee members not present, so that the 1<sup>st</sup> july 2002 the TRS site appears onto the web.

GT has to prepare prevision of cost to keep the site running for the Barcelona meeting.

### **5. ESTAC-8 Conference**

ESTAC-8 Web site shows the final program of TRS special session on Tuesday 27<sup>th</sup> Aug. 2002

Enough time is available for brief welcome addresses, key lecture, 6 presentations, 17 posters and final remarks and a short TRS presentation by the Chairperson.

A presentation of posters on 1 page power point presentation was unanimously decided.

A 17 pages ppt file will be prepared as follows:

Participants will send 1 ppt image to GT, following the instructions that GT will send them ASAP. One file can then be projected which will save time. Deadline for ppt file submission: mid-july. If no image is sent then only the title and authors can be projected.

PL will chair the "hot-poster presentation".

### **6. Future schedule**

Third meeting of the committee in Barcelona **26<sup>th</sup> Aug 2002, at 3 p.m.** ESTAC-8 organizers will provide a meeting room.

Fourth meeting : Rome or Florence (march/april 2003). The members are kindly required to send suggestions to LM for this period ASAP (Easter 20<sup>th</sup> April).

### **7. Specifications**

All the participants gave contributions on this item and some specific actions were defined :

- a. Promote and spread TRS in their respective countries (to be done by each member).
- b. Present a proposal to COST (EU) to finance networking. GG has to send information on such proposals to LM. Next deadline for proposal in October, but it should be better to plan it for spring. A COST proposal requires industrial involvement. (min. 5 European countries).
- c. Updating web site concerning European proposals or actions. Especially smaller proposals. eg. CORDIS. (LM)

- d. Explore needs for summer schools, meetings, workshop etc... topics, teams, level, date ...  
(with the backing of ICTAC). **(PLI)**
- e. Books .... ? (with the backing of ICTAC). **(AG)**
- f. Specific action in 2005: organisation of a TRS workshop on specialised topics .