



MULTIPHASE
MASTER

Erasmus Mundus

Student Guide

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1. Introduction

Multiphase offers a training in the booming field of Multiphase Systems: with the ambition of educating a new generation of industrial experts, engineers, and researchers, to bring the Chemical Industry into a new age based on sustainable processes, the circular economy and all the potential of digital tools. It will help fill the skill shortage gap via the combination of strong research, excellent teaching, novel didactics concepts, and intersectorality with a strong industrial involvement.

The students will receive rigorous training in research methods and complete their Master degree with an empirical thesis. This will provide students with a broad range of career opportunities in national and international organizations as well as academia.

Partners

Centre SPIN Ecole des Mines de Saint-Etienne - France Department of Powder Science and Technology (PMMG)

Institute of Chemical Engineering Politecnico di Torino - Italy Department of Applied Science and Technology

Institute of Chemical Engineering Technische Universität München - Germany Chair of Aerodynamics and Fluid Mechanics

2. Programme structure, mobility, content

2.1 Programme structure

The students will receive a Master's degree from each of the partner universities. The 3 diplomas are:

- Diplôme National de Master (Master of Science) delivered by Mines Saint-Etienne Mention: Génie des Procédés et des bio-procédés (Chemical and bio-chemical engineering) - Parcours (Track): Multiphase systems for sustainable Engineering
- Laurea Magistrale Ingegneria Chimica e dei Processi Sostenibili delivered by Politecnico di Torino (Chemical and Sustainable Processes Engineering)
- Master Degree of Science in Materials Science and Engineering delivered by Technische Universität München

2.2 Programme content

You can consult the detailed training syllabus by following this link: [Course Description](#).

2.3 Winter Schools

At the beginning/mid February, the 2 ongoing cohorts of students will spend 3 to 5 days together in a mountain village working on Scientific Topics and also building on Soft Skills.

3. Starting dates and duration of the course

The Multiphase Master programme officially starts the first working day of September with a welcoming week for the new intake. It lasts 4 semesters. All dates given below may vary from one year to the other. Each institution will share its exact dates with you in due course.

3.1 Semester organisation

Semester 1 at Ecole des Mines de Saint-Etienne

Duration: first week of September until end of February

Lecture period: Second week of September - end of January

Exams: throughout the semester until the end of January

1st Winter School Second or second week of February.

Semester 2 at PoliTo

Duration: middle/end of February - End of September

Lecture period: middle/end of February - Middle of June

Exams:

- Middle of June - End of July with 2 opportunities to take the exam
- In September: additional session

Link to all dates: [Politecnico di Torino Calendar](#) [you may look for (Control-F) "Second semester classes"]

Semester 3 at TUM

Duration: Beginning of October - End of February

Lecture period: Beginning of October - Beginning of February

Exams: until the end of February

Link to all dates: [TUM Calendar](#)

2d Winter School Beginning/Middle of February

Semester 4: Master Thesis March - September

4. Admission and enrollment

The whole admission and enrollment procedure of the Multiphase Master programme is coordinated by EMSE. The students are enrolled at the 3 partners institutions.

4.1 Admission letter

If accepted to the programme, you can use the acceptance letter sent to you per Email to enclose it to your student visa application. If your local French embassy requires further information please inform us immediately by e-mail to contact@multiphase-master.eu.

4.2 Enrollment

4.2.1 Ecole des Mines de Saint-Etienne

The Pre Registration is done in June. We advise you to check your spam.

- Step 1 - You will receive an email to create your account
- Step 2 - You will receive a 2 email to enroll
- Step 3 - Finalize your pre-registration by filling you personal information and uploading the requested documents [European bank statement / Picture/Personal information sheet/Personal commitment/ School Internal regulations of the school / SEPA mandate if relevant]
- Step 4 - The final registration will be organized on your first week at the School.

4.2.2 PoliTo

Enrollment is done in November and a meeting is planned in September with the Local Coordinator to explain everything.

You can check the following link in order to ensure that you have all required documents: [Politecnico di Torino Enrollment](#)

In the Polito section, we invite you to carefully read the DOV procedure: [DOV Procedure](#)

4.2.3 TUM

Enrollment is done online in February of the First Year. Please note that there is a VPD exempt for the Multiphase students.

[TUM Enrollment](#)

5. Erasmus Mundus Scholarships

The Master is co-funded by the Erasmus + Programme of the European Union (EU). 2 kind of scholarships exist:

- Full scholarships
- Consortium scholarships

5.1 Students with Full Scholarship

The scholarship covers:

- A Monthly allowance of 1400€ - paid monthly by bank transfer to the account of the student.
- The Participation fees: 9.000€ for 2 years - Paid by the Consortium
- The Registration fees: TUM: 340€ - Reimbursed by the University
- The Health and accident insurance: approx 1200€ for 2 years - Paid by the Consortium
- Winter school: 1300€ for 2 years - Paid by the Consortium

Registration fees

Registration fees must be paid to each University separately. Here is the process to be followed for each University:

- **At Ecole des Mines de Saint-Etienne:** No fees are applied
- **At PoliTo**
No fees are applied
- **At TUM:** 85€ per semester (170€ per year) TUM reimburses the students

5.2 Students with Consortium Scholarship

The scholarship covers:

- The Participation fees: Reduced from 9.000€ to 2.000€ for 2 years - The difference is paid by the Consortium
- The Registration fees: EMSE: 210 € (subject to adjustment by law) Paid by the Student + TUM: 340€ - Reimbursed by the University
- The Health and accident insurance: approx 1200€ for 2 years - Paid by the Consortium
- Winter school: 1300€ for 2 years - Paid by the Consortium

Registration fees. Registration fees must be paid to each University separately. Here is the process to be followed for each University:

- **At Ecole des Mines de Saint-Etienne:** approximately 105 €per year You need to pay the "contribution vie étudiante et de campus" (CVEC) at enrollment, each academic year. It can be paid online: **CVEC** OR with cash at a post office. Keep the proof of payment and bring it to your Local Coordinator so that it can be reimbursed to you (Except at EMSE).
- **At PoliTo** No fees are applied
- **At TUM:** approximately 85 €per semester (170 €per year)

Warning : the amount of the fees can vary from year to year !

5.3 Self funded students

Following costs are to be paid:

- The Participation fees: 9.000€ for 2 years - To be paid at enrollment at l'Ecole des Mines de Saint Etienne.
- The Registration fees: EMSE: 210 € (can be changed every year by law) + TUM: 340€
- Winter school: 1300€ for 2 years
- Health Insurance

Registration fees

Registration fees must be paid to each University separately. Here is the process to be followed for each University:

- **At Ecole des Mines de Saint-Etienne:** 105€ per year (in 2025) You need to pay the "contribution vie étudiante et de campus" (CVEC) at enrollment, each academic year. It can be paid online: **CVEC** OR with cash at a post office. Keep the proof of payment and bring it/send it to your Local Coordinator otherwise you can't be enrolled.
- **At PoliTo**
No fees are applied
- **At TUM:** 85€ per semester (170€ per year)

6. Health insurance coverage

6.1 Overview

All students in France are required to be affiliated to the Social Security System.

The registration to the Assurance Maladie of the new foreign students needs to be done through the dedicated website: [Ameli](#)

This procedure has to be done after your registration at the Ecole des Mines de Saint-Etienne.

In addition, the programme provides you an insurance coverage for a two-year period which is compliant with the requirements for the health and accident insurance from Erasmus Mundus. The insurance coverage of APRIL includes, e.g., sickness, pregnancy and child birth, accident, death, permanent invalidity, third-party liability and is accepted for all visa applications.

You will receive a detailed insurance package during July.

If you would like to keep your national insurance and your European Health Insurance Card (EHIC) please contact the Project Manager before enrollment.

6.2 APRIL

All informations concerning the health and accident insurance from APRIL (warranties, how to use the app "Easy claim" on your smartphone, how to ask for reimbursement, ...) are given in a guide that will be sent to you in the summer per email by APRIL (the "old" version is available by clicking [HERE](#)).

Also, you will find informations on the following video : https://www.youtube.com/watch?v=by0H08PqYvU&list=PLvgHFPRykPbvgT8F3B9_fJ_1o2CiAKS9L

Two email addresses can be used in case of problem / questions :

- preferred address (higher chance to get a fast answer): groupinsurance.expats@april-international.com
- backup address (Mrs Hafsia DURAND) : hafsia.durand@april.com

7. Visa and residence permit

7.1 Entry regulations for France

Students with all European Community and EEA/EFTA (European Economic Area / European Free Trade Association) nationalities and Switzerland don't need to apply for a Visa. Students from all other nations (not mentioned above) need to apply for the Visa at the embassy or consulate of French Republic in their home country before they enter France.

7.2 Where to find information

You can use the many resources posted on the Campus France's Website: [Campus France Visas](#)
You can use the FAQ section of the Foreign National Office: [Foreign National Office FAQ](#)
At the European level, you can go to the "EU Immigration Portal" https://immigration-portal.ec.europa.eu/index_en

7.3 VISA Type

We insist on the fact that you are responsible for applying for a visa according to the indications we give you. Please be aware that if you apply for a tourist visa, you will not be able to stay in France, let alone enroll in the various universities. You will have to return to your country of origin to start the procedure all over again.

7.3.1 VLS-TS 'Mobilité Intra Européenne / Etudiant'

Request from Campus France/ French Embassies a long-stay visa valid as a residence permit for intra european mobility (visa long séjour valant titre de séjour "étudiant", abbreviated to VLS-TS "étudiant") which allows you to stay in France from four months to one year to pursue higher education studies
It entitles the holder to:

- travel freely in all the countries of the Schengen Area
- work 964 hours per year, i.e. 20 hours per week, to supplement their financial resources
- use the VISALE, the free security deposit service for students
- receive a rental subsidy from the CAF, the family allowance fund (caisse d'allocations familiales)
- extend their stay beyond the period of validity of the issued residence permit

7.3.2 VLS

It may happen that you get a VLS VISA (Long Stay VISA) - lasting 3 months and requiring that you request for a residence permit when you will arrive. You are not eligible to all advantages listed above.

7.4 Do I need to contact Campus France to get my VISA?

For those 73 countries follow the « [Studying in France](#) » procedure [If necessary, contact the Campus France space for your country of residence for more information]:

- **AFRICA** : South Africa, Angola, Benin, Burkina Faso, Burundi, Cameroon, Comoros, Congo, Côte d'Ivoire, Djibouti, Ethiopia, Gabon, Ghana, Guinea, Kenya, Madagascar, Mali, Mauritius, Mauritania, Nigeria, Central African Republic, Democratic Republic of the Congo, Rwanda, Senegal, Chad, Togo.
- **AMERICAS** : Argentina, Bolivia, Brazil, Canada, Chile, Colombia, Ecuador, United States, Haiti, Mexico, Peru, Dominican Republic.
- **ASIA** : Myanmar, Cambodia, China, South Korea, India, Indonesia, Japan, Malaysia, Nepal, Pakistan, Singapore, Taiwan, Thailand, Vietnam.
- **EUROPE** : Armenia, Azerbaijan, Georgia, United Kingdom, Russia, Turkey, Ukraine.
- **NORTH AFRICA / MIDDLE EAST** : Algeria, Saudi Arabia, Bahrain, Egypt, United Arab Emirates, Iran, Israel, Jordan, Kuwait, Lebanon, Morocco, Qatar, Tunisia.

If you are from another country, please contact directly the French Embassy or French Consulate for your visa.

IMPORTANT : Indicate that you come as a full student from our School and NOT as exchange student

In both cases, You can use the following Website to check if you need a Visa and start the process accordingly: [France Visas Wizard](#) Indicate that you want:

- 'Visa type': choose 'Long stay (>90 days)
- 'Your plans': choose 'Study'
- 'Main purpose of stay': choose 'Student in intra European Mobility'

7.5 Applying for your residence permit

Once you arrived in France and Depending on the type of VISA you got, the application is not the same. In any case please use this platform in order to apply: [Administration Etrangers en France](#)

- You have a VLS: you need to apply for a resident permit
- You have a VLS-TS: you don't need to apply to a residence permit. You need to validate your VISA online by buying "a timbre fiscal" in a tobacco shop or by paying online. The duration indicated on the VISA is your resident permit duration. 3 months before expiration you shall request for the extension.

Be aware that the receipt attesting you have applied for residence permit does not allow you to travel outside France. To travel outside of the country, it is necessary to have the "avis de décision favorable" or the residence permit card.

8. Money

8.1 Bank account

During your stay in Europe, you will need to open a bank account in a European country to get your scholarship, handle rental payments, telephone bills, make wire transfers with reduced or no cost, ...

You need to have your bank account open ideally before the induction week and, in any case, before the end of the induction week. Indeed, all bank details must be provided to allow the financial department of Ecole des Mines de Saint-Etienne to setup a workflow for payment of the scholarships. Failing to provide the bank details (known in France as a RIB = Relevé d'Identité Bancaire) before the deadline will delay the payment of your scholarship sometimes by weeks, which will force you to have a large cash flow to pay for installation costs, equipment, deposits and so on. If you come to Saint-Etienne one week or a few days before the induction week, you will have time to open an account in the agency of the bank of your choice. For many reasons, no advance of payment can be done by Ecole des Mines de Saint-Etienne.

Following documents are usually requested:

- A Copy of your passport
- A proof of residence in France
- The letter of confirmation of the study program

Our financial department has some peculiarities and restrictions imposed by the French law:

- banks with electronic money (e-currency banks) are not accepted. Examples are: Green GOT, Bling, Xpollens, Helios, Monese, Musc Pay, Paytrip, PCS, Sogexia, Transferwise, Wise, Viabuy, Vivid, Veritas Bank, Volksbank NV, ...
- credit banks are the only accepted banks. To cite some :
 - online banks: Revolut Bank UAB, Shine, Nickel, Quonto, Bourso bank and many others, ...
 - physical banks (with agencies) : La Société Générale, LCL, Crédit Lyonnais, Banque populaire, ... and many others

There are obviously many other banks (credits or with e-currency, online or physical, ...). Since we are not bank experts, we will not answer specific questions on specific banks. However, you can ask students from the previous cohorts since they probably have other good plans. Of course, you will have the possibility to go from one bank to another one during the 2 years of studies.

If you are unsure, you may consider taking one of the two following recommendations:

- Revolut Bank UAB (online): they seem to accept customers from non-European countries and open a bank account from abroad

- La Société Générale (once in Saint-Etienne). This is our partner bank and offers many discounts for our students such as free VISA card, ...
- La Banque Postale (once in Saint-Etienne)

Students from a few countries may face difficulties opening a bank account. Do not hesitate to ask help in the social group created by former MULTIPHASE students (or send an email to contact@multiphase-master.eu if you do not get an answer within 2 weeks).

8.2 Purchases

If you need to buy something (a broken laptop) without having the possibility to pay it cash, you may consider sites like www.klarna.com.

If you need ..., you may consider following shops or e-shops :

Item	Shop
Refurbished laptop	www.electrodepot.fr , www.ldlc.com , www.boulangier.com
...	...

9. What should I do first after I got accepted?

All documents must be sent to: contact@multiphase-master.eu

- Within 3 days after you receive acceptance Email
 - Confirm your acceptance of the participation to the program per email
- Before the 11th of April
 - Provide your English tests results if not done by the given deadline
 - Send us a proof of a stable residence in the months before enrolment. This document is very important especially, if you will study in your country of residence, you need at least two other physical mobility periods of 30 ECTS each, one of them in a Member State or country associated to the Programme. Following documents are accepted:
 - a residence certificate issued in accordance with your municipality normal registration rules
 - a certificate from your place of work, study or training issued by the employer or institution in question
 - Otherwise, alternatives such as renting contracts, phone and electricity bills
- For Non EU student: Once you get the acceptance letter with the proof of residence, start the process to obtain your student visa.
- Confirm if you want to book a room with La Résidence le Littré
- By end of May: Pay the booking fee to la Résidence le Littré
- Beginning of June: Fill the Pre registration at Ecole des Mines
- By 31st July: Send your Diploma if you are a freshman
- By the end of August: Send us your flight tickets/train tickets per email

10. Cost of life

We give you a rough guide to the cost of living in each of the 3 cities.

In Turin, for example, rents are a little higher than in the student residences to which our students have had access.

Expense Category	Saint-Étienne	Turin	Munich
Rent (1-bedroom apartment) incl. utilities	€400-€500	€450-€600	€850-€1,200
Food (monthly groceries)	€150-€200	€200-€250	€250-€350
Transportation (monthly pass)	€10	€25	€38
Internet (monthly)	€30-€40	€30-€50	€30-€50
Entertainment (movies, restaurants)	€100-€150	€120-€180	€150-€250
Total (estimated monthly costs)	€690-€1,000	€825-€1,305	€1,368-€2,038

11. Semester 1 at Ecole des Mines de Saint-Etienne

11.1 Budget

As it takes some time before you have a bank account with a credit card, bring cash to cover all expenses for the first few weeks. We recommend you to come with 700 to 1000 €.

Also for scholarship holders, we do our utmost to pay the first scholarship before the end of September (after that, scholarships are paid towards the end of the month).

However, the accounting process takes time. So try to budget for your arrival on the assumption that the scholarship will arrive at the end of September, to avoid any unpleasant surprises.

Registration fees (CVEC). These fees are collected by the French State and comes in addition to the participation fees (if any, see chapter 5 on page 9). It is compulsory to be enrolled in a Master program. Please refer to section 5.2 on page 10.

11.2 Arriving in Saint-Etienne

We strongly recommend you to arrive 1 week before the program starts so that you have enough time to go through all administrative tasks and settle.

By plane

From Paris, you should take a TGV from Gare de Lyon towards Saint-Étienne, for a duration of 3 hours.

From Lyon Saint-Exupéry Airport, follow the signs at the airport to take the Rhônexpress shuttle to Lyon-Part-Dieu station (departures every 20 minutes from 5 am to 12 am). Once at Lyon-Part-Dieu station, take the train to Saint-Étienne, Châteaureux station.

By train

Whether from Gare de Lyon in Paris (in 3 hours) or Lyon-Part-Dieu station in Lyon (in 45 minutes), buy a ticket from a self-service machine, a ticket counter, or directly online.

Check the display boards to find the platform for your train. Don't forget to validate your ticket before boarding the train, using the yellow machines at the stations, except for electronic tickets.

Get off at Saint-Étienne Châteaureux Station.

By bus

From Lyon Saint-Exupéry Airport, take a bus from the airport's bus station. It will take you to Saint-Étienne in 40 minutes. ATTENTION! Remember to book in advance, as few trips are available!

By car

From Lyon Saint-Exupéry Airport, take a car, taxi, or carpool at the airport exit towards the A47 motorway and follow the signs for "Saint-Étienne".

11.3 Arriving at Ecole des Mines in Saint-Etienne

Address: École des Mines de Saint-Étienne 158, Cours Fauriel F-42000 Saint-Étienne
Public Transport: Bus n° 6, Bus Stop “École des Mines”

11.4 Buying a SIM card

Here are the typical prices for each of the SIM card options available at Charles de Gaulle Airport, although the exact prices may vary slightly depending on the shop and the time of purchase. It's a good idea to double-check the exact options available at the airport upon arrival.

- Orange Holiday (France):
 - €39.99 for the Orange Holiday Europe pack (includes 20GB of data, unlimited calls and texts within France, and 100 minutes of international calls to several countries, including Europe, the US, and Canada).
 - €29.99 for a smaller data plan (includes 8GB of data, unlimited calls and texts within France, and 60 minutes of international calls).
- SFR La Carte:
 - €39.90 for the SFR Prepaid SIM with 30GB of data, unlimited calls and texts in France, and 120 minutes of international calls.
 - €19.90 for a smaller plan with 10GB of data, unlimited calls and texts in France.
- Bouygues Telecom:
 - €39.90 for the Bouygues Telecom Prepaid SIM with 20GB of data, unlimited calls and texts in France, and 60 minutes of international calls.
 - €19.90 for a plan with 5GB of data, unlimited calls and texts in France.
- Free Mobile:
 - €19.99 for the Free Mobile prepaid plan with 4GB of data, unlimited calls, and unlimited texts/MMS in France and to many international destinations. Note: Free also offers a €2 plan for very limited calls and texts (only within France), but it is not ideal for students who need more data.
- International SIM cards (Lycamobile, Three, etc.):
 - Lycamobile: Plans start from around €10 to €25 for data and international calling options. For instance, €10 might get you 3GB of data and 100 minutes of international calls.
 - Three: The UK-based Three offers packages starting at €20 for 5GB of data and 300 minutes of international calls.

11.5 Clothes

Whether in Saint-Etienne, Turin or Munich, winters are cold! We strongly advise you to invest in the following items upon your arrival:

- a warm coat
- some warm sweaters
- some pairs of socks
- closed shoes, preferably waterproof if there's snow

- gloves, scarf, hat, depending on your sensitivity to the cold.

Here is a list of second hand shops/sites so that you can buy warm clothes and other things if needed upon your arrival:

- Applications/websites

[Vinted](#)

[Le bon Coin](#)

- Physical shops

Ressourcerie Chrysalide, 11 Rue Colonel Marey, 42000 Saint-Étienne

Emmaus, 32 Rue des Alliés, Saint-Etienne

Bananas Vintage, 9 Rue Notre-Dame, Saint-Etienne

Des pauses thés fripes, 9, passage sainte-catherine, Saint-Etienne

Marché aux puces (markets where anyone can go to sell anything: clothes, books, kitchen utensils...)

- A website to find out the dates and places: [Vide-Greniers](#)

11.6 Housing

11.6.1 How does it work in France?

Be aware that it is usual for French students to cook by themselves. They usually don't have extensive catering services in their student homes and they have to take care of the cleaning of their flat.

When you sign a rental agreement, you will pay: the rent (loyer) and the charges (charges). The charges generally include water and heating.

Electricity is not included. You need to open a contract with a provider and pay the bills directly.

You need to take a specific home insurance (Assurance habitation).

11.6.2 Accommodation grants - A.P.L (Aide Personnalisée au Logement - (personalised accommodation grant)

THIS FINANCIAL HELP HAS BEEN CANCELLED BY THE FRENCH GOVERNMENT IN 2026

11.6.3 Accommodation in Saint-Etienne

We have a partnership with a student house. You are completely free to choose this option.

Name and address of the proposed accommodation

RESIDENCE « LE LITTRE » 32 Rue Emile Littré 42100 SAINT-ETIENNE

Link to the Web site of the Student house: [ISIS Gestion](#)

- A room is pre reserved for you - No research to be done
- Price is according to the market - No bad surprise
- No guarantor is required
- Most of your study buddies will leave there
- Location is convenient: 15 minutes walk from the School and in the heart of the city
- Maybe not enough rooms for everybody : first application is first served

Chapter 11. Semester 1 at Ecole des Mines de Saint-Etienne

You will need to buy on site: kitchen utensils, pillows, bed sheets and blanket. There is a supermarket within 5 minutes walk.

Monthly Price

Rates	345€ per month (cold Water included). First rent to be paid after getting the first scholarship.
Electricity	Approx. 55€/month (separate contract)
Home insurance	60€/year approx [Offered if you use the bank "La Société Générale"]

Additional costs

Registration fees	180€ (not refunded). To be paid asap: the room is booked for you and you get an accommodation certificate (needed to get a Visa and open a bank account).
Deposit	360,00 euros (refunded at the end of the period). to be paid mid July

Services

Welcome Desk	Open: Mo,Tu,Thu,Fri 9am-4pm
Equipment and services	Video surveillance, Badge access, WIFI

If a guarantor is needed, then you can consider : <https://garantme.fr/en>.

List of possible accomodation in Saint-Etienne:

- Neoresid (Bellevue or Tréfilerie): <https://www.neoresid.com/residences/saint-etienne/bellevue>
- Uxco (Tréfilerie) <https://www.uxco.com/fr/logement-etudiant/saint-etienne/baker-hill/>

12. Student Life

The Student Help Desk facilitates your integration into local student life and make your transition to the region as smooth as possible. This help desk runs usually from August 28 until October 13 and provides information and support for questions related to:

- visa / residence permit
- health / social security
- housing / application for housing assistance
- cultural life in Saint-Étienne etc

[Student Help Desk](#)

[Student Help Desk Facebook](#)

The Tourist Information Service to discover the city and the region: [Saint-Etienne Tourist Information](#)
[Saint-Etienne Metropole Documentation](#)

LA BOGE

Become a member of laboge.fr to benefit from freebies and discounts. You can get your free transportation Card by using the online coupon. [LA BOGE](#)

Tip: Subscribe in French (and not in English language) in order to receive the registration Email.

13. Further grants opportunities

We strongly advise you to ask your local Campus France office and the French Embassy of your country, whether a study grant program is active and if you can apply to it.

- [link](#)
- [DAAD Scholarships](#)
- [TUM Financial Aid](#)
- [Global Scholarships](#)
- [Scholarship Portal](#)
- [Studienstiftung](#)
- [Stipendium Plus](#)
- [HSS](#)
- [European Funding Guide](#)

14. Semester 2 at Politecnico di Torino

14.1 EDISU Services

EDISU Services

EDISU Piemonte (the Regional Agency for the Right to University Education of Piemonte. EDISU provides support to the study attendance and life of students through the following benefits, granted by public competition: accommodation service and scholarship). On the first page of the Website you can upload following documents/guides:

- Scholarship accommodation service and degree reward notice of competition
- Guide to filling in the application
- International students GUIDELINES
- List of neighbouring municipalities by course venue

14.2 Housing

Remember to start your search early—ideally three months in advance—to ensure the best availability and rates. Stay organized by keeping track of your preferred listings and reach out to landlords promptly to secure your ideal space.

14.2.1 Carco alloggio - Accommodation service

Cerco Alloggio, the Accommodation Service of the “Politecnico di Torino (PoliTO),” offers a service of orientation and support in the research of a rooms/flats to rent thanks to a database of certified apartments which allows to:

- identify suitable accommodations.
- take advantage of a support service, provided through a digital and physical helpdesk, which responds to the requests of the owners of the identified properties and assists students during the period of stay at the rented property.

The web platform is multilingual, searchable, and accessible to people with disabilities, it allows to view photographs and virtual tours of the apartments, highlights the rents, identify the contacts of the owners and all other useful information related to the properties.

To obtain a completely free consultation, you can contact the University Advisor of Accommodation Service by:

- filling in the form: [Cerco Alloggio Form](#)

- by WhatsApp at +39 3287760888
- by e-mail address torino@cercoalloggio.com

You can discover the latest listings posted on the web platform; Telegram; the dedicated Facebook page; the Instagram channel

A service fee of €100.00 is only to be paid at the time of booking.

14.2.2 Looking for an apartment

Two of the most popular and reliable platforms to search for housing in Torino are [Immobiliare.it](https://www.immobiliare.it) and [Idealista](https://www.idealista.it)

14.2.3 Looking for an apartment - how to proceed

Depending on the size of the apartment and the number of tenants, prices can vary significantly, especially based on location and apartment condition. Here is a breakdown of typical rental costs:

- **Studio Apartments:** These are the most affordable option, with rental prices ranging between 300 and 500 euros per month. The final cost often depends on the neighborhood and the overall condition of the apartment. Studios are a good option for students or individuals who prefer a small, private space.
- **One-Bedroom Apartments (for two tenants):** The average rent for these apartments is around 500 to 700 euros per month. This option is ideal for couples or two friends sharing costs. The price depends on factors such as proximity to the city center or major universities.
- **Two-Bedroom Apartments (for three tenants):** If you are planning to share with two other tenants, a two-bedroom apartment costs between 700 and 900 euros per month. This option offers more space, making it suitable for small families or groups of friends looking to split the rent equally.
- **Three-Bedroom Apartments (for four tenants):** For larger groups, a three-bedroom apartment can range from 900 to 1200 euros per month. These are typically found in larger buildings and may offer more amenities, making them a viable choice for families or groups of students sharing the rent equally. It is important to start your search early—ideally three months before your desired move-in date—to ensure you have enough options to choose from and can lock in competitive rental rates. Early searches also give you time to negotiate or explore different neighborhoods based on your needs and budget.

14.2.4 Guest accommodation

If you are considering student housing in Torino, through [Accommodation by reservation | EDISU](#), which provides accommodation for students at competitive rates, understanding the pricing structure is essential.

EDISU offers assorted options depending on your preference for privacy or sharing, and these prices include some added conveniences such as weekly cleaning and linen changes after the sixth night—making it a hassle-free option for busy students.

Monthly rates (30 days) per bed with weekly cleaning and linen change from the sixth night onwards (tax included):

- single room monthly rate 450,00 €
- double/triple room monthly rate 390,00 €
- two-room apartment/single flat monthly rate 630,00 €
- two-room apartment/double flat monthly rate 570,00 €

14.2.5 Addresses used by the previous cohort

According to their feedback It's best submitting your applications in October.

- [Collegio Einaudi](#)
- [Camplus](#)
- [Uniplaces](#)
- [Housing Anywhere](#)
- [Sport Residence](#)
- [Cascina Fossata](#)

14.3 Life Division

Francesca Brazzani - Head of Division Life

Marina Galati - Welcome Domain Expert

Life Division coordinates and supports all activities and services aimed at improving the quality of life for the entire university community with specific services and policies in all fields related to well-being: welcome and welfare services, equal opportunities, inclusion policies, organizational well-being, protection, and assistance of people with Special Needs.

The welcome actions supported by PoliTO serve to ease the transition and integration of international students into a new academic and social environment.

For all matriculation-related documents, an online seminar will be organized between the end of September and the beginning of October with the PoliTO Internationalization office that will specifically give you directions.

You can ask all questions related to your individual situations and we will find a solution for everything.

[Contact us](#)

14.4 Welcome at PoliTO

The [Welcome@PoliTO page](#) from Politecnico di Torino offers resources to help international students settle in. It includes information about pre-arrival webinars, Welcome Weeks, and guidance on practical matters such as applying for fiscal codes, finding accommodation, and immigration procedures.

There are also details on the academic calendar, campus tours, and cultural events to foster inclusion and ease the transition to university life.

15. Study Documents for Application

15.1 How to obtain the Declaration of Value (DOV) at Politecnico di Torino

15.1.1 Warning about the timeline

You may not be able to start the process before you leave your country BUT You have until the end of June of the following year to provide the documents.

Each embassy has a different way to handle the applications.

The compulsory part of the process is to register on University portal.

If the embassy or consulate DOV procedure doesn't work, you can use CIMEA's service (for a fee) : <https://cimea-diplome.it/>.

15.1.2 Pre-Enrollment Application

Non-EU applicants living outside Italy must submit the pre-enrollment application for the study visa/university enrollment exclusively through the [University portal](#).

- Register at the University portal and follow the instructions below:
- Enter your personal information exactly as it appears in your passport.
- Enter the Politecnico di Torino Username (FXXXXXXX) in step B.
- Select the program you have been admitted to.
- Attach the required documents and check with the diplomatic-consular missions for any additional requirements.

15.1.3 Validation of Pre-Enrollment Application

Politecnico di Torino will validate your pre-enrollment application ONLY if:

1. You are eligible for the master's degree program you have selected.
2. You have earned the bachelor's degree required for admission and uploaded it in the University application (a certificate of completion is also accepted).
3. You have edited the university career section to indicate you obtained the degree.

15.1.4 Declaration of Value (DOV)

To learn about CIMEA services for certification and verification of qualifications and request a Statement of Comparability/Verification, please register on [CIMEA's website](#).

15.2 Enrollment Documents

After admission, complete the enrollment process by submitting the following documents:

- Passport (or ID for EU students).
- Residence permit for non-EU citizens living in Italy.
- Study visa (type D) for non-EU citizens not living in Italy.
- Fiscal code certificate issued by Agenzia delle Entrate or by the Italian Embassies.
- Bachelor's degree (level 6 EQF) with official translation into Italian (translation is not necessary if original certificates are in English, French, Spanish, or if you hold the Diploma Supplement).
- Transcript of Records with official translation into Italian (translation is not necessary if original certificates are in English, French, Spanish).
- Declaration of Value (Dichiarazione di Valore) of bachelor's degree issued by the Italian Embassy in the country that issued your degree or Statement of Comparability issued by CIMEA center or other ENIC-NARIC centers.
- Italian and/or English Language certificate required for admission.

15.3 Document Translation and Legalization

The translation into Italian, if required, must be "official"; this means it must be certified by the Italian Embassy in your country or sworn by an Italian Tribunal.

For legalization of documents, refer to the [PoliTO website](#).

15.4 General Information

- Passport (Other I.D.s are accepted only for EU nationals).
- Residence permit (only for non-EU citizens living in Italy).
- Curriculum Vitae.
- Bachelor's degree (level 6 EQF) OR official university document stating provisional date of graduation (if not graduated yet).
- Official Transcript of Records.
- Syllabus/Course description (check REQUIREMENTS PER COURSE 24/25 and see documents format and samples below).
- Portfolio (check REQUIREMENTS PER COURSE 24/25 and see documents format below).
- English/Italian Language Certificate (check the dedicated paragraph above REQUIREMENTS PER COURSE 24/25).
- Statement of Validity of bachelor's degree or Statement of Comparability issued by the Italian ENIC-NARIC center-CIMEA (if available, but compulsory for enrollment).
- Self-certificate of enrollment in another Italian university (if currently enrolled) with exams passed.
- Other Document (max one).

15.5 Documents Formats and Samples

Documents must be on letterheaded paper, stamped and signed by the issuing Institution. Electronic-signed documents may be accepted only if they can be verified online through a QR code or verification link.

Documents issued by the official Institution in Italian, English, French, Spanish are accepted. If your documents are issued in other languages, please merge both the original version AND the official translation in Italian or English and attach the merged document.

- Passport or other I.D.: I.D. is acceptable only in Latin alphabet, if not please provide official Italian/English translation.
- Curriculum Vitae: any format you have is fine.
- Bachelor's degree certificate (level 6 EQF). If you have not graduated yet, please attach an official document issued by your current university stating provisional date of graduation or an updated version of your Transcript of Records.
- Transcript of records scanned front and back: it is a document issued by your current university listing all the exams you have taken. It MUST also include info on the grading system (minimum and maximum grade, final grade, GPA/CGPA) and credit system. If your Transcript does not include such information, please attach an official declaration of your current university (Registrar Office) providing the required info. If you have not graduated yet, attach the most updated version.
- Syllabus/Course description: it is a document issued by the university that you have attended that describes in detail the content of each subject you studied. PDF-FORMAT syllabus downloadable from the official university website can also be accepted. In this case, please make sure that the link works properly. Please note that we cannot accept links or documents downloaded directly from the website of the agency/public authority in charge of accrediting courses and syllabuses (i.e., HEC in Pakistan).

16. Enrollment

16.1 Which documents do you need?

1. Passport (or I.D. for EU students).
2. Residence permit for NON-EU citizens living in Italy.
3. Study visa = type D for NON-EU citizens not living in Italy.
4. Fiscal code certificate issued by Agenzia delle Entrate or by the Italian Embassies (certificate issued by Agenzia delle Entrate or by the Italian Embassies (only for citizens not living in Italy)).
5. Bachelor's degree (level 6 EQF) with official translation into Italian (translation is not necessary in case original certificates are in English, French, Spanish or if you hold the Diploma Supplement). If you were enrolled in a single cycle Laurea magistrale course (5- or 6-years degree program) and you have not graduated yet: Transcript of Records at least of the first 3 academic years (in case of high school diploma got after 11 years, Transcript of Records of the first 4 academic years).
6. Transcript of Records with official translation into Italian (translation is not necessary in case original certificates are in English, French, Spanish).
7. Declaration of Value (Dichiarazione di Valore, see paragraph below) of bachelor's degree issued by the Italian Embassy in the country that issued your degree or Statement of Comparability issued by CNEA center or others ENIC-NARIC centers (this applies only in the absence of services provided by CIMEA) or Diploma Supplement. The so-called "Attestato di Corrispondenza" (Certificate of Correspondence) obtained on the ARDI platform substitutes the Statement of Comparability issued by CIMEA. In any case, please note that the correspondence provided by ARDI is based on a standard foreign qualification system and not on specific cases. For this reason, Politecnico reserves itself the right to ask the applicant additional documents for the verification of his/her non-Italian qualification (e.g., Statement of Verification issued by Cimea) therefore Statement of Verification issued by Cimea is strongly recommended to streamline the evaluation procedures.
8. Italian and/or English Language certificate required for admission.

We remind you that Politecnico di Torino is entitled to request students to show their original documents to the office front desk at any time.

16.2 Documents Translation and Legalization

The translation into Italian, whether it is required, must be "official"; this means that it must be certified by the Italian Embassy in your country or it must be "sworn" by an Italian Tribunal. As for legalization of documents, please refer to this [link](#).

17. Accommodation

It is important to start your search early—ideally three months before your desired move-in date—to ensure you have enough options to choose from and can lock in competitive rental rates. Early searches also give you time to negotiate or explore different neighborhoods based on your needs and budget.

17.1 Cerco Alloggio

PoliTO has a service called "[Cerco Alloggio](#)". It offers a service of orientation and support in the research of rooms/flats to rent thanks to a database of certified apartments.

17.1.1 How to Contact Cerco Alloggio

Fill in the form [here](#) or You can book your appointment at the "Accommodation Desk" in PoliTO on the Reservation Tool of your PoliTO student page (Portale della Didattica).

17.2 Apartment

Two of the most popular and reliable platforms to search for housing in Torino are [www.Immobiliare.it](#) and [Idealista](#). Both platforms are widely used throughout Italy.

17.2.1 Finding a Rental

When searching for rental housing in Torino, it is essential to have a clear idea of the average rental prices to help your budget effectively. Depending on the size of the apartment and the number of tenants, prices can vary significantly, especially based on location and apartment condition. Here is a breakdown of typical rental costs:

1. Studio Apartments: These are the most affordable option, with rental prices ranging between 300 and 500 euros per month. The final cost often depends on the neighborhood and the overall condition of the apartment. Studios are a good option for students or individuals who prefer a small, private space.
2. One-Bedroom Apartments (for two tenants): The average rent for these apartments is around 500 to 700 euros per month. This option is ideal for couples or two friends sharing costs. The price depends on factors such as proximity to the city center or major universities.
3. Two-Bedroom Apartments (for three tenants): If you are planning to share with two other tenants, a two-bedroom apartment costs between 700 and 900 euros per month. This option offers more space, making it suitable for small families or groups of friends looking to split the rent.
4. Three-Bedroom Apartments (for four tenants): For larger groups, a three-bedroom apartment can range from 900 to 1200 euros per month. These are typically found in larger buildings and may offer more amenities, making them a viable choice for families or groups of students sharing the rent equally.

17.2.2 Guest Accommodation

If you are considering student housing in Torino, particularly through EDISU [Accommodation by reservation](#), which provides accommodation for students at competitive rates, understanding the pricing structure is essential.

EDISU offers assorted options depending on your preference for privacy or sharing, and these prices include some added conveniences such as weekly cleaning and linen changes after the sixth night—making it a hassle-free option for busy students.

Monthly rates (30 days) per bed with weekly cleaning and linen change from the sixth night onwards (tax included):

- Single room monthly rate: 450,00 €.
- Double/triple room monthly rate: 390,00 €.
- Two-room apartment/single flat monthly rate: 630,00 €.
- Two-room apartment/double flat monthly rate: 570,00 €.

18. Public Transports

The **GTT (Gruppo Torinese Trasporti)** is the primary public transportation provider in Turin, offering a comprehensive network designed to facilitate easy and efficient travel throughout the city and surrounding areas. Here is an overview of the key features of GTT public transport:

18.1 Modes of Transport

- **Trams:** The tram network in Turin is extensive, with numerous lines connecting various neighborhoods to the city center. Trams are a convenient option for short to medium distances and are well-integrated with other modes of transport.
- **Buses:** GTT operates a wide range of bus routes that serve both urban and suburban areas. Buses are essential for reaching destinations that are not accessible by tram or metro and provide flexibility in travel options.
- **Metro:** The Turin Metro, although smaller than some other major cities, has one line that connects key areas of the city, including the central station and popular districts. The metro is a quick way to navigate the city, particularly during peak hours.

18.2 Tickets and Passes

- **Under 26 Pass:** This pass is valid on all urban and suburban lines, including the metro, and can be loaded onto a BIP card. The monthly fee is just 25€, while the annual pass costs 250€. You can obtain the BIP card online or at customer service centers, making it a straightforward process to access discounted travel.
- **Urban + Suburban Pass:** This pass covers all GTT urban and suburban lines within the first suburban ring. This pass allows for seamless travel across the city and can be purchased at authorized sales points.
- **City Ticket:** For occasional trips, the City Ticket offers a convenient option at 1.90€ for digital purchases and 2.00€ for paper tickets. This ticket allows for unlimited travel within 100 minutes (about 3 hours) from validation, including a single journey on the metro. You can purchase it at various outlets, vending machines in metro stations, or through the ToMove app, which also accepts contactless payments.
- **Daily Ticket:** For those who frequently travel, the Daily Ticket provides unlimited journeys for a day, priced at 3.70€ for digital purchases and 4.50€ for paper tickets. If bought via the ToMove app, the daily ticket is even cheaper at 3.00€. This ticket is perfect for a day of exploration around the city or attending classes.
- **MultiDaily 7 Ticket:** Another excellent option, offering unlimited journeys over seven days for 21€. This ticket can be used for both consecutive and non-consecutive travel days, providing flexibility for busy student schedules.

Chapter 18. Public Transports

- Special "Tour" Ticket: For special occasions or visits, the Special "Tour" Ticket is available for 9.50€ for 48 hours (about 4 days) or 12.50€ for 72 hours (about 6 days). This ticket covers all urban and suburban lines, allowing you to explore the city without worrying about additional fares.
- Integrato B Ticket: If you need to travel beyond the urban and suburban areas, the Integrato B Ticket is a smart choice at 4.20€. It is valid for 120 minutes (about 4 hours), allowing for one journey on the TRENITALIA railway networks, making it perfect for trips to neighboring towns.

Always remember to validate your ticket or pass each time you board a vehicle or enter the metro station to avoid fines. The BIP card is essential for students using the Under 26 Pass, and it should be activated before your first journey.

19. Immigration Procedure

- European Union citizens are not required to apply for the residence permit. For stays longer than 3 months, registration at "Ufficio Anagrafe" is requested.
- Non-EU citizens must apply for the residence permit or for the Declaration of Presence within 8 working days from their arrival in Italy. PoliTO has an Immigration Desk that offers assistance or information relating to immigration procedures.

As Erasmus Mundus students having a French resident permit you shall enter Italy with a Schengen Residence Permit. You may be allowed to enter Italy for a stay longer than 90 days (about 3 months) without an Italian visa provided that the following conditions are met:

- You are currently participating in a European exchange program (Erasmus or else), and you have the documentation that clearly states it.
- Your Schengen residence permit and/or visa, issued by the European Schengen country where you are enrolled, is valid for the duration of your stay in Italy or covers part of your stay in Italy.
- Your stay in Italy does not exceed 360 days (about 12 months).

19.1 Case 1

If you have a valid residence permit for study reasons issued by the Schengen country you are living in and that will cover the entire duration of the stay in Italy:

- To enter Italy: You do not have to apply for a study visa (this rule is applicable for stays not exceeding 360 days).
- To stay in Italy: You must apply for the DECLARATION OF PRESENCE directly to the Immigration Office of the Questura in Torino upon your arrival in Italy and within 8 working days from your arrival.

19.2 Declaration of Presence

- Documentation to bring with you at the Immigration Office of the Questura di Torino:
 - Passport and Schengen study residence permit (and photocopy of them).
 - Declaration of hospitality (issued by the residence/hotel where you are living or by the owner of the apartment).
 - Document attesting the Exchange Programme/Joint Master programme you are attending.
 - Self-declaration of enrollment at PoliTO (you can print from your PoliTO student page).
- WHERE? Immigration Office of the Questura di Torino - Corso Verona 4.
- WHEN? Mondays to Fridays at 9:00 am.

19.2.1 Case 2

If you have a valid residence permit for study reasons issued by the Schengen country you are living in that is going to expire after your entry in Italy or does not cover the entire period of your stay in Italy:

- To enter Italy: You do not have to apply for a study visa.
- To stay in Italy: You will have to apply for an Italian residence permit with large advance before the expiring of your current residence permit.

Be aware that once you have the residence permit card issued by the other Schengen country expired and you have only the receipt attesting you have applied for the Italian residence permit, it is not allowed to travel outside Italy. To travel outside Italy, it is necessary to have the electronic card of the Italian residence permit card.

20. Semester 3 at Technische Universität München

20.1 Arriving in Munich

20.1.1 Register your address at the residence registration office (“Anmeldung”)

After arriving in Germany you must register your residential address (street, apartment, landlord) at the residence registration office (“Bürgerbüro”) within one week. Also if you move to other accommodations within Munich or move out of Munich, you must register your new address or notify the office that you are leaving Munich.

To register at the residence registration office, you will need:

- Your valid passport or identification card
- A special registration form which can be downloaded from the Internet or is available free of charge at the registration office
- Landlord confirmation (approval) (“Wohnungsgeberbestätigung”) – document you will receive from your landlord when you move in/move out your room. You need to present it to the registration office when you register or deregister there. Sometimes you will also need to show the authorities your tenant agreement.

After completing the registration form you can register your stay either in person or in writing. You will receive a written confirmation of registration. This proof of registration is often required by other institutions or authorities. Important: When leaving Munich, you must fill out a form in order to give notice of your departure!

For more information, see: [Munich Immigration](#)

20.2 The University

20.2.1 Contact

For any questions or assistance during your application or enrollment process, please do not hesitate to contact the program administration at TUM via multiphase-emjm@mep.tum.de
You can also contact TUM International Center: [TUM International Center](#)

20.2.2 Online Application

Application Period for EMJM Applicants: usually between the middle and the end of February.
To apply, please prepare and submit the following documents via the TUM online application portal:

- Degree Certificate and Diploma (or Subject and Grade Transcript of Studies to Date)
- Transcript of Records

- Proof of English Language Proficiency
- Abstract (in English)
- Curricular Analysis
- Letter of Motivation (in English)
- Complete and Current Résumé
- Passport
- Additional proof to identify themselves as EMJM students. This appears during the online application procedures when choosing the Master's program "Materials Science and Engineering" with an additional information on the membership of the MULTIPHASE program

For additional details, visit the official program website: [TUM Materials Science and Engineering](#)

20.2.3 Enrollment at TUM

20.2.4 Documents

After admission, you must complete the enrollment process. Submit the following documents:

- Application for Enrollment (signed)
- Copy of Degree Certificate and Diploma
- Copy of Transcript of Records
- Most Current Photo (as for an ID)
- Digital notification of health insurance status from a German public health insurance provider (requested by applicant).

More details are available here: [TUM Glossary of Documents](#)

20.2.4.1 Payment of Semester Fee

To finalize your enrollment, ensure timely payment of the semester fee (currently €85). The payment deadlines are as follows:

- First-time enrollment:
 - Summer Semester: March 15
 - Winter Semester: September 15
- Re-enrollment:
 - Summer Semester: February 15
 - Winter Semester: August 15

Please allow 5 business days for the payment to appear in your TUMonline account. If your payment is not reflected after one week, contact TUM only at that time.

Bank Details:

- Payment Recipient: Technische Universität München (TUM)
 - Recipient Address: Arcisstrasse 21, 80333 München
- Bank: Bayerische Landesbank München / BLZ 700 500 00

- Bank Address: Brienner Strasse 18, 80333 München
- Bank Account Number: 390 11 903 15
- BIC: BYLADEMMXXX
- IBAN: DE 45700500003901190315
- Purpose of Payment: Student number, Name, Semester (e.g., 24W)

EMJM students are required to pay the semester fee but are eligible for reimbursement for the 2nd to 4th semesters. These costs are included in the overall tuition fees for the program.

Reimbursement Process:

- Provide proof of successful payment and enrollment at TUM
- The Munich Institute of Integrated Materials, Energy and Process Engineering (MEP) will verify the payment internally
- The reimbursement process may take 10–12 weeks to complete, after which €85 per semester will be reimbursed.

Note: The optional upgrade for the “semester ticket” (public transportation) is not included in the reimbursement. For students residing in Munich, this ticket is highly recommended as it includes public transport to the Garching campus. For further details, refer to the TUM fee website: [TUM Fees](#)

20.2.5 Software

As a TUM member you have access to a great deal of software and hardware for free or at low cost, e.g., Microsoft-Products (via StudiSoft), Apple on Campus, ESRI (ArcGIS) and other products. Usually you only need your TUM ID and password for download. Further information for students can be found under [TUM IT for Students](#)

20.2.6 Student Card

The Student Card is a multifunctional chip card that acts as the TUM student ID card. Moreover, it works as a library card and student services electronic payment card, e.g., for payment in canteen, cafeteria and snack vending machines. You can load your card in charging stations available in all canteens and cafeterias of the TUM Student Union. The Student Card can be loaded with the following amounts EUR 5, EUR 10, EUR 20 and EUR 50 in bank notes. For more information about Student Card have a look on [TUM Student Card](#)

20.3 Daily life

20.3.1 Accommodation

Please refer to [TUM Accommodation Guide](#)

20.3.2 Bank account

If you wish to open a bank account in Germany, you can open a bank account in the branch offices of any banking organizations in Germany, e.g., Deutsche Bank or Hypo-Vereinsbank. The documents you need to bring with you when you go to a bank branch office are:

- Passport,
- Registration of your residential address (“Anmeldung”),
- The letter of confirmation of the study programme.

20.3.3 Transportation - The Deutschlandticket

The ticket is offered on a subscription basis and currently costs 38 euros per month. It allows the use of local transport throughout Germany. Don't hesitate to have a look on [TUM Mobility at Campus](#)

20.3.4 Working besides studying

EU/EEA students have free access to the German job market and are practically equivalent to German students. International students from other countries can work a total of 120 full or 240 half days per calendar year, in addition to a part-time student job at a university or public institute of science.

If you want to work more, you need a permit from the "Agentur für Arbeit" (Federal Employment Agency) and the foreigners' authority. The basic rule is that gainful employment must not impair the course of study! Whether you are issued a work permit largely depends also on the condition of the local job market.

The recruitment process starts generally with detailed preparation of your application documents (CV, cover letter and references or certificates) and sending them in response to a job offer or through an unsolicited application. The second part is being invited to 1–3 rounds of job interviews (telephone, Skype or in person) or an assessment centre followed by a job offer.

Information and support about job finding is provided by TUM Job Börse. Important information, as well as job offers for international students can be found at the Alumni and Career website. Other offers are provided by official Munich City Portal. [TUM Job Portal](#)

20.3.5 Other funding opportunities and sponsorship

A wide variety of foundations offer scholarships to students at all levels of study and eligibility is not limited to students with outstanding marks. If you require sponsorship, you will need to apply to one of the funding organisations.

- [DAAD Scholarships](#)
- [TUM Financial Aid](#)
- [Global Scholarships](#)
- [Scholarship Portal](#)
- [Studienstiftung](#)
- [Stipendium Plus](#)
- [HSS](#)
- [European Funding Guide](#)

20.4 The Erasmus Mundus Students and Alumni Association (EMA)

Over 15.000 bright international students took part in the Erasmus Mundus programme already. Almost 9.000 of them are members of the EMA association!

EMA offers an international professional and personal network for Erasmus Mundus students and graduates. The members can join professional networks and service teams to network and become active within the Association. Jobs board and special entrepreneurship sections are also offered to the members.

EMA members are ambassadors of the Erasmus Mundus, share the idea of international education and spread the messages around the world. Since its foundation EMA members have initiated or taken part in over 150 fairs, information seminars and promotional activities worldwide.

EMA serves as a channel of communication for students, alumni, universities and the European Commission and responds to the suggestions of the students through Course Quality Advisory Board.

20.4. The Erasmus Mundus Students and Alumni Association (EMA)

Programme Representatives and Country Representatives EMA enable the potential Erasmus Mundus applicants to get in touch with the current students and graduates to receive a piece of advice and recommendations based on the experience of previous generations.

More information: [EMA Website](#)

